



No. PB/1/2/2017-Estt.II
केन्द्रीय प्रशासनिक अधिकरण
Central Administrative Tribunal
प्रधान न्यायपीठ
Principal Bench

फोन/Phone: 011- 23385097
फैक्स/Fax: 011-23387713
ई.मेल /E-mail: cat-delhi@nic.in

61/35, कॉपरनिकस मार्ग
61/35, Copernicus Marg,
नई दिल्ली-110001
New Delhi - 110001
दिनांक/Date: 23.02.2018

CIRCULAR

It is proposed to fill up (a) one vacant post of Staff Car Driver (Ordinary Grade), at Level-2 in the Revised pay matrix, corresponding to the Pre-Revised scale of pay of PB-1 (Rs. 5200-20200) + Grade Pay of Rs. 1900/-, and (b) one vacant post of Despatch Rider, at Level-2 in the Revised pay matrix, corresponding to the Pre-Revised scale of pay of PB-1 (Rs. 5200-20200) + Grade Pay of Rs. 1900/- in the Principal Bench of the Central Administrative Tribunal at New Delhi by way of **Direct Recruitment**.

ELIGIBILITY CRITERIA

A) For the post of Staff Car Driver:

(1) **Age limit for Direct Recruits:** Between 18 and 27 years, which is relaxable in the case of employees of the Central Government or State Governments or Supreme Court or High Courts and the District Courts including the employees of the Central Administrative Tribunal up to the age of 40 years.

(2) **Educational/Other Qualifications for Direct Recruits:**

- (i) Possession of a valid Driving Licence for Motor Car.
- (ii) Knowledge of Motor Mechanics.
- (iii) Experience of driving a Motor Car for atleast three years.
- (iv) Pass in Matriculation or equivalent.

B) For the post of Despatch Rider:

(1) **Age limit for Direct Recruits:** Between 18 and 27 years, which is relaxable in the case of employees of the Central Government or State Governments or Supreme Court or High Courts and the District Courts including the employees of the Central Administrative Tribunal up to the age of 40 years.

(2) **Educational/Other Qualifications for Direct Recruits:**


- (i) Possession of a valid Driving Licence for Auto Rickshaw.
- (ii) Two years experience in driving Auto Rickshaw.
- (iii) Pass in Matriculation or equivalent of any recognized Board or Institution.

...

(2)

Application in the enclosed Proforma, together with the attested photocopies of ACRs for the last five years (in case of employees of the Central Government or State Government or Supreme Court or High Courts and the District Courts or CAT, applying with age relaxation) and certificates in proof of Age, Educational qualifications and Experience, Driving Licence etc. of the interested candidates, may be sent to the Deputy Registrar(Estt.), Central Administrative Tribunal, Principal Bench, 61/35, Copernicus Marg, New Delhi, on or before 26.03.2018.

Applications received after expiry of the last date or otherwise found incomplete / insufficient information will not be entertained.


(Surat Singh)
Deputy Registrar(E).

To,

1. The Notice Board, CAT, Principal Bench, New Delhi.
2. All Outlying Benches of CAT.

APPLICATION FOR THE POST OF STAFF CAR DRIVER / DESPATCH RIDER

1. Name in Full (Block letters):
2. Complete Postal Address:
3. Parent's /Spouse Name:
4. Date of Birth:
5. Whether belong to SC/ST/OBC:
6. Educational qualifications:
7. Experience details:
8. In case of Central/State Govt./Departments/Supreme Court/High Courts/District Courts/CAT employees:
 - a) Complete Postal Address of Department in which working:
 - b) Designation of post held with date:
 - c) Pay scale:
 - d) Pay in Pay Band, Grade Pay and Total Pay
 - e) Nature of appointment (Temporary/Permanent)
9. Other particulars, if any:

Place:

(Signature of the candidate)

Date:

Certificate to be furnished by the Head of Office:

1. Service particulars given above have been verified from the service record of the applicant and found correct.
2. Certified that no Vigilance enquiry/Disciplinary case is pending or contemplated against the applicant.

Place:

Signature

Date:

Designation

Office Seal